



Porter College

A and B Building:

If your door lock blinks red when you try to open it, it means that the battery in the lock is starting to die. Please put a Fixit in right away so it can be changed.

fixit.ucsc.edu

Plan Ahead for Winter Break

The period of residence between fall and winter quarters is not covered by the academic year housing contract for all Colleges, The Village, University Inn, or University Town Center. All apartments and residence halls will be closed from **noon on Friday, December 10 through 10am on Monday, January 3.**

Students who have a valid need to stay in residence during the weekend following fall finals may request a winter break contract extension. Requests will be limited to these specific dates (December 10-12) and are subject to the review and approval by the Porter Housing Office. Students may choose to return to the residence halls or apartments on Sunday, January 3, however, limited dining service be available. Regular meal service will resume with brunch on Monday, January 3.

Please plan early to make your travel arrangements and keep the above information in mind when doing so.

Before you leave for Thanksgiving Break...

Before you leave for Thanksgiving Break, please make sure you take care of the following:

- ✓ Close your windows (it will rain)
- ✓ Pull shades, unplug unnecessary electronics and turn off all lights (saves energy)
- ✓ Take out trash/recycling (things will spoil over 4 days –smelly ☹)
- ✓ If you're not using your bicycle, consider taking it home (if you haven't used it by now you most likely wont)
- ✓ Make sure door(s) and windows are locked (prevents theft)

Upcoming Events

Porter/Kresge Thanksgiving Dinner

Tuesday, November 23 5-7pm Porter/Kresge Dining Hall

Porter Planteers Meeting to organize Sustainability Week during Winter Quarter Wednesday, December 1 at 9pm Fireside Lounge
Organic snacks provided

Dining Hours for Thanksgiving Break

Wednesday, November 24, 2010

Last meal is **Lunch**

No meal service:

Thursday, November 25 – Saturday, November 27

Sunday, November 28

First meal is **Dinner**

Are you going to be here over Thanksgiving Break?

Come to the Annual Harvest Dinner provided by the Porter and Kresge Staffs.

Thursday, November 25

6pm I-Lounge

Please sign-up with your CA or in the Housing Office so we can get an idea of the number of participants.

Burglaries and Thefts

Over the past several weeks the UCSC Police have received several reports of burglaries and thefts from the apartments and residence halls at Porter and Kresge. The suspects are unknown. Many of these crimes are crimes of “opportunity” where an apartment is left unlocked, a room door is propped open or the windows on the first level of buildings are left open when no one is home. If you have been a victim of theft, please contact the UCPD immediately to file a report **(831-459-2231)**. If you witness unusually activity or have information that would assist with the investigations please call or use the anonymous tip line found at <http://police.ucsc.edu/crime.html>

How to use your heaters...

A and B Building Residents:

- The heater pumps are tied into the outdoor temperatures. If the temperature is above 68 degrees, the pump does not run. It will run when the temperature falls below 68 degrees.
- You control the heat in your room by the thermostat on your wall. It is the white knob about the size of a small orange.
- The asterisk is off and 5 is the highest.
- The heat will not run 24 hours a day. It will run in the morning and again in the late afternoon/evening.
- If you are someone who is typically cold, you may want to wear a sweatshirt or sweater.

Apartments:

1. Flip the light switch that doesn't appear to turn the lights on (it turns the heater on)
2. Turn thermostat up or down to the temperature you desire
3. Open small panel door of the heater on the wall – turn the knob – this turns on the blower

The same steps work in the bedrooms as well. The heaters will get hot so be cautious with what you have in front of them.

Decorating Safety Guidelines:

With various holidays ahead of us (Hanukkah, Christmas, Kwanza and others), you may be in the festive mood to decorate your room/apartment and common areas of our residential living areas (ex. hallways, balconies, bathrooms, lounges, etc.). We want to be able to assist you so that your spaces are decorated safely as well as in ways that won't cause damage or financial costs to you in the future. We ask that you specifically pay close attention to guidelines that are in place for personal safety measures. Your care and attention positively impacts all those who live and work within the College.

Allowable items:

- Fake Trees/Small Potted Trees (under 2 feet tall)
- Lights with small bulbs (see below for greater details)
- Power outlet strips with circuit breakers

Prohibited items:

- Fresh-cut/Real Trees
- Incandescent bulbs (large bulbs)
- Candles (see CRE for information on lighting the menorah)
- Overloaded electrical outlets/extension cords over 6ft that do not have circuit breakers
- Items attached to the outside of your room door (Residence Halls Only)

*General holiday light safety guidelines:

- Do not use product for other than intended use.
- Unplug when leaving the room/apartment, when retiring for the night, or if left unattended.
- Do not secure the wiring of the product with staples or nails, or place on sharp hooks or nails.
- Do not hang ornaments or other objects from cord, wire, or light string.
- Do not close doors or windows on the product or extension cords, as this may damage wire insulation.
- Do not cover the product with cloth, paper, or any material not provided with the product when in use.
- Light strings should be fuse-protected or be plugged into a circuit breaker protected extension cord.
- Do not let lamps rest on supply cord or on any wire.
- Do not hang or install on metal or materials that look like metal to reduce risk of electrical shock.
- Do not use light strings to span great distances. Wires must be properly supported to reduce strain on wires and insulation.
- Do not exceed manufacturer's directions regarding maximum number of light strings that may be wired together.
- **Never hang lights on fire sprinkler pipes or sprinkler heads.**
- **Lights are not permitted to hang on balconies or the wooden entryways at the apartments and outside/around doors in the residence halls.**

Tampering with or impacting fire protection equipment (may lead to criminal prosecution):

- Smoke detectors covered, blocked, disabled, or tampered with
- Fire sprinkler heads operationally compromised by presence of tape, paint, hanging material or obstructions
- Items hanging on sprinkler piping (bicycles, plants, stereo speakers, clothing, etc.)
- Activities that impact the functioning of any automatic door closer mechanism.

Excessive combustible materials are not allowed:

- Excessive decorations, tapestries, posters, or other wall coverings
- Tapestries **not tacked tightly** to walls
- Tapestries or other combustible decorations **attached to ceilings**
- Incandescent bulb type holiday lights must be safely hung. If they are UL rated and so labeled for seasonal use, they **may not be used for more than ninety days**. For safety and energy conservation reasons, LED-type holiday lights are preferred. All safety instructions supplied with lights must be read and followed. See Guidelines additional guidelines above (*).